

## Purpose

This policy describes the selection of a responsible officer for newly recognized STC Special Interest Groups (SIGs) or for existing SIGs without current leadership in place. An Interim Manager or Co-Managers will be recruited and approved until an election can be held.

## Policy

For **newly approved** STC SIGs, the Society's SIG liaison shall be responsible for recommending and recruiting an interim SIG Manager or Co-Managers from the list of SIG members who signed and submitted the business case petition for creation of the new SIG. The Board President shall be responsible for approving the appointment.

For **existing SIGs** that require a replacement Manager or Co-Managers and are not organized or prepared to hold an election immediately, the Society's SIG liaison shall notify all SIG members of the availability of the position. The SIG liaison shall be responsible for recruiting and nominating for appointment an Interim Manager or Co-Managers and will request approval of the appointment of the STC Board President.

In either case, a serving interim SIG Manager or Co-Manager may run for elected office. Only Society members in good standing may be officers of SIGs.

## Discussion

The companion to this policy, the New SIG Approval Policy, requires submittal to the Society Board of Directors of a business case that includes a list of at least twenty-five STC members who agree to support actively the new SIG for at least one year. The business case may include the name of a leader or leaders to serve as Interim SIG Manager or Co-Managers for the first year, after which an election may be held.

For existing SIGs, if a SIG Manager is no longer able to lead or to assist in the recruitment of a replacement Manager/Co-Managers, the Society SIG liaison is likely to be familiar with the SIG's operation and to have access to communication resources needed to recruit an Interim.

Once the appointment of an Interim Manager (or Co-Managers) is confirmed, the Society SIG liaison and Interim Manager(s) will negotiate the duration that an interim may serve before an election must be held. The Interim Manager/Co-Managers may then announce their eligibility for elected office if nominated by the SIG's impartial Nominating Committee and consistent with all STC and SIG bylaws, policies, and procedures.